

Sharankhola Govt. Degree College
College Committees

AY : 2023-2024

S.L	Name of Committees	Name, Designation and Subject	Position	Job Description
01.	Staff Council Executive Committee	1. Md. Shahidul Islam Sharif Assistant Professor, Department of Philosophy 2. Mollah Nazrul Islam, Lecturer Department of Bangla 3. Md. Mamun Talukder, Lecturer Department of Accounting 4. Mohammad Abdul Jalil, Assistant Professor Department of Islamic Studies 5. Akan Alamgir, Lecturer Department of Economics 6. Shahidul Islam, Assistant Professor Department of Secretarial Science 7. Md. Tazul Islam, Lecturer Department of Agricultural	Secretary Join Secretary Treasurer Member Member Member Member	Conduct Executive Committee meeting and discuss all burning issues and make vital decisions for betterment of the students of the college
02.	Finance and Planning Committee	1. Principal (by virtue of post) 2. Vice Principal (by virtue of post) 3. Secretary, Staff Council (by virtue of post) 4. Secretary Academic Council (by virtue of post) 5. Md. Altaf Hossain, Lecturer Department of English 6. Md. Mamun Talukder, Lecturer Department of Accounting 7. Md. Hafizur Rahman Department of Sociology	Convener Member Member Member Member Member Member	Planning and approving finance & budget of the college
03.	Tender and Purchase Committee	1. Mohammad Abdul Jalil, Assistant Professor Department of Islamic Studies 2. Md. Tazul Islam, Lecturer Department of Agriculture Studies 3. Md. Sabir Hossain, Lecturer Department of Management 4. Sub. Assistant Eng. (EEE) 5. Golam Mostofa, Demonstrator Department of Physics	Convener Member Member Member Member	Tender and Purchase
04.	Construction Repair & Development Committee	1. Md. Shahidul Islam Sharif Assistant Professor, Department of Philosophy 2. Shahidul Islam, Assistant Professor Department of Secretarial Science 3. Md. Altaf Hossain, Lecturer Department of English 4. Biprata Roy, Lecturer Department of Physics 5. Jebunnesa, Lecturer Department of Political Science	Convener Member Member Member Member	Conduct all types of construction, repair & Development of the College building

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05.	Student advisory and Discipline Committee	1. Shahidul Islam, Assistant Professor Department of Secretarial Science 2. Asim Kumar Mistry, Lecturer Department of Management 3. Bulbul Shakih, Lecturer Department of Accounting 4. Golam Mostofa, Demonstrator Department of Physics 5. Talukder A. K. M. Aktaruzzaman Assistant Librarian	Convener Member Member Member Member	Keep the environment of the college quiet, calm and peaceful by negotiating with the students/student leaders about the burning issues.
06.	Hostel adviser Committee (Female)	1. Jebunnesa, Lecturer Department of Political Science 2. Bithi, Lecturer, Department of Management	Convener Member	Look after the hostel.
07.	Hostel adviser Committee (Male)	1. Akan Alamgir, Lecturer Department of Economics 2. Ripan Dhali, Lecturer Department of Accounting	Convener Member	Look after the hostel.
08.	Purchase Committee	1. Secretary, Staff Council 2. Joint Secretary, Staff Council 3. Treasurer, Staff Council	Convener Member Member	Purchase the teaching aids and all necessary materials.
09.	Literature of Culture Committee	1. Md. Altaf Hossain, Lecturer Department of English 2. Mollah Nazrul Islam, Lecturer Department of Bangla 3. Nikul Chandra Biswas, Lecturer Department of English 4. Md. Tofazzel Hossain, Lecturer Department of English	Convener Member Member Member	Conduct Literary and cultural competition and organize other functions like debating, drama etc.
10.	Magazine Publication Committee	1. Akan Alamgir, Lecturer Department of Economics 2. Sarmin Sultana, Lecturer Department of Bangla 3. Md. Altaf Hossain, Lecturer Department of English 4. Mollah Nazrul Islam, Lecturer Department of Bangla 5. Nikul Chandra Biswas, Lecturer Department of English 6. Md. Tofazzel Hossain, Lecturer Department of English 7. Talukder A. K. M. Aktaruzzaman Assistant Librarian	Convener Member Member Member Member Member	Publish magazine and also make arrangement for publishing them in college website.

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11.	Sports Committee (Outdoor)	1. Akan Alamgir, Lecturer Department of Economics	Convener	Conduct annual sports and arrange Cricket and Football match.
		2. Mollah Nazrul Islam, Lecturer Department of Bangla	Member	
		3. Md. Badruzzaman, Lecturer Department of Islamic History & Culture	Member	
		4. Md. Mehedi Hasan, Lecturer Department of ICT	Member	
		5. Md. Abu Jafar Nimery, Lecturer Department of Accounting	Member	
		6. Suvash Chandra Das, Sports Teacher	Member	
		7. Md. Abdul Barek Khan Demonstrator, Chemistry	Member	
12.	Sports Committee (Indoor)	1. Md. Alim-Al Reza, Lecturer Department of Sociology	Convener	Conduct annual sports and arrange Loud and Cream match.
		2. Sarmin Sultana, Lecturer Department of Bangla	Member	
		3. Suparna Rani Mistry, Lecturer Department of Finance, Banking & Insurance	Member	
		4. Bithi, Lecturer Department of Management	Member	
		5. Nourin Sultana, Lecturer Department of Marketing	Member	
13.	Class Routing Committee	1. Md. Mahiul Islam, Lecturer Department of Mathematics	Convener	Prepare class routing for all classes/ subjects.
		2. Bulbul Shake, Lecturer Department of Accounting	Member	
14.	Academic calendar course plan preparation and implementation committee	1. Md. Akbar Ali, Lecturer Department of Islamic Studies	Convener	Prepare HSC Academic Calendar, Course Plan and make suggestion etc for better results.
		2. Md. Tazul Islam, Lecturer Department of Agriculture	Member	
		3. Razia Sultana Rakhi, Lecturer Department of Philosophy	Member	
		4. Md. Sabir Hossan, Lecturer Department of Entrepreneur Development	Member	
		4. Md. Kamruzzaman, Demonstrator Department of Geography	Member	
15.	Diary, Calendar, Prospect publication Committee	1. Sarmin Sultana, Lecturer Department of Bangla	Convener	Publish the dairy, calendar, prospectus etc.
		2. Abdul Alim, Lecturer Department of Management	Member	
		3. Md. Mizanur Rahman, Lecturer Department of Accounting	Member	
		4. Md. Hafizur Rahman, Lecturer Department of Sociology	Member	
		5. Md. Tofazzel Hossain, Lecturer Department of English	Member	

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16.	ICT Committee	1. Md. Kawsar Hossain, Lecturer Department of ICT	Convener	Make arrangement for purchase and preparation of ICT related materials and software of Sharankhola Govt. College
		2. Md. Samim Hassan, Assistant Professor Department of Computer Operation	Member	
		3. Md. Hafizur Rahman, Lecturer Department of Sociology	Member	
		4. Md. Mehedi Hasan, Lecturer Department of Computer Operation	Member	
		5. Palash Kumar Saha, Lecturer Department of Sociology	Member	
17.	Health Center	1. Md. Hafizur Rahman, Lecturer Department of Sociology	Convener	Looking after/observation of health center.
		2. Marium Akhter, Lecturer Department of Islamic History & Culture	Member	
		3. Md. Badruzzaman, Lecturer Department of Islamic History & Culture	Member	
18.	Poor students welfare and scholarship committee	1. Akan Alamgir, Lecturer Department of Economics	Convener	List the deserved students and make suggestions to distribute the poor fund among them.
		2. Md. Altaf Hossain, Lecturer Department of English	Member	
		3. Shahidul Islam, Assistant Professor Department of Secretarial Science	Member	
		4. Jebunnesa, Lecturer Department of Political Science	Member	
19.	Sexual Harassment and Bullying prevention committee	1. Md. Alim-Al Reza, Lecturer Department of Sociology	Convener	Sexual Harassment and Bullying prevention.
		2. Sarmin Sultana, Lecturer Department of Bangla	Member	
		3. Bithi, Lecturer, Department of Management	Member	
		4. Milon Krishana Mondol, Lecturer Department of Accounting	Member	
20.	Central Mosque Management Committee	1. Shahidul Islam, Assistant Professor Department of Secretarial Science	Convener	Make arrangement for construction, rapier of renovation of central Mosque of Sharankhola Govt. College.
		2. Md. Nurul Amin Khan, Lecturer Department of Production management and marketing	Member	
		3. Md. Berek Khan, Demonstrator Department of Chemistry	Member	
21.	Internal Audit Committee	1. Akan Alamgir, Lecturer Department of Economics	Convener	Conduct department of hostel and other audit.
		2. Shaikh Rafikul Islam, Lecturer Department of Political Science	Member	
		3. Md. Mamun Talukder, Lecturer Department of Accounting	Member	
22.	Rover Scouts	1. Mollah Nazrul Islam, Lecturer Department of Bangla	Convener	To be engaged in smooth running the rover scouts of this college.
		2. Pankoj Kumar Mondal, Lecturer Department of Political Science	Member	

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23.	Center of Excellence in Teaching and learning committee	1. Md. Shahidul Islam Sharif Assistant Professor, Department of Philosophy 2. Md. Samim Hassan, Assistant Professor Department of Computer Operation 3. Suparna Rani Mistry, Lecturer Department of Finance, Banking & Insurance 4. Md. Tofazzel Hossain, Lecturer Department of English 5. Md. Liakat Hossain, Lecturer Department of History	Convener Member Member Member Member	Arranging digital classrooms for enjoyable teaching.
24.	BNCC	1. Jebunnesa, Lecturer Department of Political Science 2. Md. Tofazzel Hossain, Lecturer Department of English	Platoon Commander (F) Platoon Commander (M)	To be engaged in smooth running the BNCC of this college
25.	Teacher's Club	1. Md. Kawsar Hossain, Lecturer Department of ICT 2. Suparna Rani Mistry, Lecturer Department of Finance, Banking & Insurance 3. Md. Abu Jafar Nimery, Lecturer Department of Accounting	Secretary Join Secretary Treasurer	Arranging indoor games for teachers.
26.	Library Development Committee	1. Akan Alamgir, Lecturer Department of Economics 2. Md. Nurul Amin Khan, Lecturer Department of Production management and marketing 3. Tarun Kumar Biswas, Lecturer Department of Sociology 4. Md. Kamruzzaman, Demonstrator Department of Geography 5. Talukder A. K. M. Aktaruzzaman Assistant Librarian	Convener Member Member Member Member	Planning and designing how to make the library attractive to student purchase book and make suggestion for the development
27.	Bangabandhu and Mukti Zodda Corner development Committee	1. Md. Alim-Al Reza, Lecturer Department of Sociology 2. Biprata Roy, Lecturer Department of Physics 3. Sanjib Kumar Sarnaker, Lecturer Department of Sociology 4. Md. Mamun Talukder, Lecturer Department of Accounting 5. Sharmin Akter, Lecturer Department of Accounting	Convener Member Member Member Member	Planning and designing how to make the Mukti Zodda Corner a attractive to the student.
28.	Annual Siratannabi Committee	1. Mohammad Abdul Jalil, Assistant Professor Department of Islamic Studies 2. Md. Tazul Islam, Lecturer Department of Agriculture 3. Md. Rafiq Reza Ahmed, Lecturer Department of Political Science 4. Md. Nurul Amin Khan, Lecturer Department of Production management and marketing 5. Herow Sheikh, Lecturer Department of Accounting	Convener Member Member Member Member	Arrange the Ham, Nad, Quran Teload, Milad Mahafil and Distribute the Prize.

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29.	Private Employees Recruitment Committee	1. Md. Shahidul Islam Sharif Assistant Professor, Department of Philosophy 2. Mohammad Abdul Jalil, Assistant Professor Department of Islamic Studies 3. Akan Alamgir, Lecturer Department of Economics 4. Md. Altaf Hossain, Lecturer Department of English 5. Md. Al-Mamun, Lecturer Department of Management	Convener Member Member Member Member	Recruitment of private employees.
30.	Annual Puja Committee	1. Nikul Chandra Biswas, Lecturer Department of English 2. Pankoj Kumar Mondal, Lecturer Department of Political Science 3. Nirmol Chandra Kirtunia, Lecturer Department of Sociology 4. Tarun Kumar Biswas, Lecturer Department of Sociology 5. Tusar Mojumder, Lecture Department of Political Science 6. Kishore Bairagee, Lecture Department of Management 7. Suman Chandra Dey, Lecture Department of Management	Convener Member Member Member Member Member Member	Arrange of the saras sati puzza and culture function
31	National Day Celebration Committee	1. Akan Alamgir, Lecturer Department of Economics 2. Bulbul Shakih, Lecturer Department of Accounting 3. Suparna Rani Mistry, Lecturer Department of Finance , Banking & Insurance 4. Md. Liakat Hossain, Lecturer Department of History 5. Md. Kamruzzaman, Demonstrator Department of Geography 6. Talukder A. K. M. Aktaruzzaman Assistant Librarian	Convener Member Member Member Member Member	Organizing the Programs as per state directives.
32.	Red Crescent	1. Md. Mizanur Rahman, Lecturer Department of Accounting 2. Md. Badruzzaman, Lecturer Department of Islamic History & Culture	Convener Member	To be engaged in smooth running the Red Crescent of this college